

Become one of the

SCHUMAN VOLUNTEERS

and start your European journey with us!

CALL FOR VOLUNTEERS

The Polish Robert Schuman Foundation is searching for 18 volunteers who would like to join our European Solidarity Corps project **"Schuman Solidarity Crew"** in October 2019 or January 2020 until June/September 2020 (depending on the hosting organization) in Poland.

Volunteering activities will take place in 8 hosting organizations:

- 3 special kindergartens for children with disabilities (Warsaw),
- regular kindergarten for children with special nutritional needs (Warsaw),
- primary school with integrative classes (Warsaw),
- Association of Developing Children's Activity "Chance" – ngo focusing on providing best possible development, increasing the educational conditions for children and raising the quality of work in early childhood education (Warsaw),
- the Polish Robert Schuman Foundation office – ngo working on European and civic education (Warsaw),
- European Integration Club at the School Complex in Wojkowice – non-formal European education for members of European Integration Club and school students (Wojkowice in the Silesian region),

Increase with us your intercultural experience, improve personal and professional competences in special/European/civic/integrative education in formal and non-formal curriculum, share your experience and knowledge with others and join our Crew!

This project is a part of a 3-years long volunteering partnership coordinated by the Polish Robert Schuman Foundation. Detailed description of the organizations, volunteers' tasks dates of mobilities below.



WHO ARE WE SEARCHING FOR?

We are looking for volunteers aged between 18 and 30 years, legally residing in one of the participating and partner countries. We seek a balance of varied ages, genders and nationalities amongst our volunteers. As required by European Solidarity Corps programme, all candidates from the European Union must be registered in [European Solidarity Corps database](#).

No specific knowledge, skills or experience is required as the necessary ones can be acquired during the project. We are not looking for experienced volunteers but those who would learn a lot during the service in a particular hosting organization and are strongly motivated.

Apart from personal motivation of volunteers our requirement is volunteers' strong will of learning Polish language after selection procedure successfully ends. We need selected volunteers to know a few crucial phrases. Why is this important? Because they will work with children with disabilities and youth, which often do not speak English or any other language.

HOW TO APPLY

We ask each candidate to send us filled out [OUR APPLICATION FORM](#). Candidates can add other documents/personal presentations/ videos/photos/motivation letters to the application form, if they want but please know that applications without our form will not be taken into consideration. The recruitment procedure will take place through European Solidarity Corps portal.

Please send applications to: evs@schuman.pl before 13th May 2019. In title please write: APPLICATION 2019. We will contact the candidates with best applications in May and arrange skype/phone interviews. We plan to accomplish the recruitment process with the end of June.

COMMON ACTIVITIES

To integrate all volunteers, apart of activities in particular hosting organization, common activities for all Schuman Volunteers will be organized. All Schuman volunteers:

- will write **blogs** dedicated to their experience in the form of articles, photographs, audio/video materials. If you secretly dream of becoming a published author – you are in luck! Each month the volunteers write (at least) one article about their volunteering experiences in Poland. These posts are published on the Foundation's website and/or Facebook. Blogs of previous and current volunteers you can find on the website www.erasmus.schuman.pl,
- will organize **local activities** – workshops/activities in cultural centers, libraries and ngos to share intercultural experience among people from small societies. They will present their countries, cultures, share volunteering experience and promote European Solidarity Corps during workshops/activities addressed to youth, people with fewer opportunities, seniors,
- will take part in preparation of the **Schuman Parade & Schumanville**, events organized by the Schuman Foundation to celebrate Europe Day in the center of Warsaw. Volunteers together with their hosting organizations and the Schuman Foundation will plan & organize one tent in Schumanville devoted to European volunteering & raising awareness about the needs of people with disabilities,
- will take part in **“internal on-arrival training”** organized by the Schuman Foundation. The first days followed by volunteers' arrival to Warsaw will be spent altogether, not in particular hosting organization. Schuman Foundation will prepare integration activities, trainings and will deal with some organizational things,
- will participate in **monthly meetings**. Once a month all Schuman Volunteers living Warsaw (and sometimes also those in Wojkowice) will have a meeting in the Foundation and occasionally outside the Foundation. These meetings organized to spend time all together with volunteers and coordinators, the coordinators always prepare activities for the volunteers: concerning evaluation of last month, preparing common activities or just integrating.

PRACTICAL ARRANGEMENTS

Pocket money: each volunteer will get the amount of 120€ (in Polish currency – Polish złoty) per month – in cash or by a bank transfer (if they open a bank account in Poland).

Food money: each volunteer will receive a certain amount of money for food per month (90-110€ in Polish currency, depending on the exchange rate of the project)

Local transport: transport cards are provided – for volunteers in Warsaw a card for area 1 (strefa 1) is provided. The city has 2 areas of transport, however area 1 includes all main districts of Warsaw. In Wojkowice the volunteers will receive a travel card for all Silesian agglomeration. Small cities like Bedzin and Wojkowice are interconnected so when you go by bus you can hardly notice when one city ends and another begins.

Accommodation: The Schuman Foundation will provide accommodation for the volunteers – the volunteers will share flats. The apartments will be rented by the Foundation for the entire time of volunteers' mobilities and it is equipped with all necessary utilities. Volunteers are obliged to keep the flat clean :) In **Warsaw** volunteers will live in 3 apartments. Up to 6 volunteers share the apartment. Often volunteers share a bedroom with another volunteer. Volunteers hosted at **Wojkowice** will live in Będzin, a town close to Wojkowice. It takes about 30 minutes to get from the flat to the school by bus. In Wojkowice 2 volunteers will share a flat, each will have own bedroom.

Living costs (cost of water, electricity, internet, etc.) will be covered by the Schuman Foundation with a limit up to 90-110 złoty per month (depending on the flat and heating season).

Language support: for volunteers with no knowledge of Polish (up to A2) online course will be provided. For volunteers with any knowledge of Polish (more than A2), language course at language school will be organized – for the first 2-3 months, 1,5 hours twice a week.

Polish phone card: will be provided by the Schuman Foundation :)

Insurance: Volunteers from the European Union are obliged to have European Health Insurance Card, if possible. If not, they are required to have a confirmation that they are not authorized to receive one. The Supporting Organization is responsible for enrolling the volunteer to insurance plan at CIGNA insurance company, which is valid only if EHIC is not applicable.

Travel to&from mobility: the costs are covered up to limits of the European Commission based on the travel distance:

- For travel distances between 10 and 99KM: 20 EUR per participant
- For travel distances between 100 and 499 KM: 180 EUR per participant
- For travel distances between 500 and 1999 KM: 275 EUR per participant
- For travel distances between 2000 and 2999 KM: 360 EUR per participant

Visa and related costs: are covered by the Schuman Foundation. The Foundation & Supporting Organization will help to obtain the visa (if needed) and register in Poland. The Schuman Foundation will reimburse the costs of visa after volunteers' arrival.

Medical tests: volunteers hosted in kindergartens and school with integrative classes will have to undertake sanitary medical tests, as it is required by Polish law. The Schuman Foundation will cover its' costs and assist in the process.

HOSTING ORGANIZATIONS & ACTIVITIES

The Polish Robert Schuman Foundation

PIC number: 949724770

Number of volunteers: 2, therein 1 from participating country,
1 from partner country

Project duration: 1st October 2019 – 26th August 2020



Description of the organization:

The Polish Robert Schuman Foundation is a non-profit organization which focuses on strengthening the civil society, supporting active citizenship, promoting European integration and fostering European values. We use non-formal and interactive educational methods such as activities in public space, simulations of elections and city games, we organize cultural exchange projects and take part in European voluntary movement, organize conferences, seminars, debates and workshops. Our goal is to present Europe and the EU in a simple and clear manner for specific recipients. We cooperate with EU institutions, many NGO's from the same field and with over 400 European School Clubs from Poland and other countries.

Description of volunteers tasks at the organization:

The volunteers' main task will be to:

- visit schools and European School Clubs across Poland with prepared by themselves presentations/workshops about Europe & EU, European values and cultural diversity, possibilities of mobilities in Europe, their countries and other topics of volunteers' interests connected with the mission of the project. They are expected to create interactive and engaging activities, using non-formal methods of education,
- promote international volunteering & European Solidarity Corps by organizing an info point and activities of their interest/choice,
- work on Schuman Volunteer Press, an informative platform where volunteers collect media reviews and write their opinions on European topics (common activity for volunteers hosted at the Schuman Foundation and European Integration Club in Wojkowice),
- assist in the Schuman Foundation's European & civic education projects,
- volunteers will have space to develop own projects.

In all activities ideas and creativity of the volunteers will be more than welcome.



European Integration Club at the School Complex in Wojkowice

PIC number: 944108470

Number of volunteers: 1 from participating country, 1 from partner country

Project duration: 1st October 2019 – 27th June 2020



Description of the organization:

European Club is an informal union of students and teachers interested in the EU, other cultures and with the goal to learn and make a change for their own future and in their local communities. Within the Clubs workshops, school exchanges, debates on European topics are organized.

European Integration Club at the School Complex in Wojkowice is a European Club in a high school in Silesia. This post-industrial area has not fully recovered from closure of many factories and mines. Unemployment is high and in Wojkowice, the impact is very visible. Small town community needs more activities for young people and volunteers with their fresh energy can provide just that (at least within after-school activities).

Description of volunteers tasks at the organization:

The volunteers' main task will be to:

- organize individual English/mother tongue conversations with members of the European Club and high school students and help them improve their language skills and awareness about current EU topics,
- prepare presentations/workshops about Europe & EU, European values and cultural diversity, possibilities of mobilities in Europe, their countries and other topics of volunteers' interests connected with the mission of the project. They are expected to create interactive and engaging activities, using non-formal methods of education and conduct the workshops for members of the European Integration Club, students of the complex of school as well as for other schools and European School Clubs in the Silesian region,
- during long breaks between lessons volunteers can organize activities in the hallway in school. They will have their own "volunteering corner", where they can use to inform the students about EU programs, interesting initiatives and useful information,
- work on Schuman Volunteer Press, an informative platform where volunteers collect media reviews and write their opinions on European topics (common activity for volunteers hosted at the Schuman Foundation and European Integration Club in Wojkowice),
- volunteers will have the possibility to cooperate with local youth club, primary school and kindergarten.

In all activities ideas and creativity of the volunteers will be more than welcome.



Association of Developing Children's Activity "Chance"

PIC number: 918847148

Number of volunteers: 1 from participating country, 1 from partner country

Project duration 2nd January 2020 - 28th September 2020



Description of the organization

Association of Developing Children's Activity "Chance" carries out various activities mainly for the local community of Ochota district of Warsaw. Organization is conducting educational and training programs for different target groups - children, youth, teachers, students, parents and volunteers and its goal is to give everyone equal chances to discover their strengths and self-develop, to provide best possible development, increase the educational conditions for children and raise the quality of work in early childhood education. In this field, to encourage a strategic system change "Chance" cooperates with state and local authorities. Every year they organize all kinds of preventive-educational summer camps. Annually, they work with about 200 children.

Description of volunteers tasks at the organization

The volunteers' main task will be to:

- support the trainers in organizing everyday activities (workshops of cooking, English, music, motor-sensory etc.) – support in organization, conducting and enriching with volunteers' own ideas;
- help with the preparation of materials for workshops;
- present the culture, tradition, cuisine of their country of origin using non-formal learning methods;
- help with the preparation of materials for workshops;
- help with the preparation of the annual events for the local community of Ochota district (family picnics etc.);
- contribute new ideas and prepare different activities for all age groups and implement them later on (under guidance of trainers);
- assist at the office of HO (participate in meetings, document management, handling correspondence etc.).

In all activities ideas and creativity of the volunteers will be more than welcome.



Special Kindergarten 393

PIC number: 944083541

Number of volunteers: 2 from participating country, 2 from partner country

Project duration 1st October 2019 – 27th June 2020



Description of the organization

Special Kindergarten No 393 in Warsaw is an educational institution for physically disabled children (cerebral palsy, genetics definitive, down syndrome etc.). There are 30 children aged 2,5-8 divided into 4 groups. Some children are able to walk and some are able to communicate verbally but some need help with all basic movements and operations. The pedagogical team is supported by specialists that lead different therapeutic activities like speech therapy, sensory integration, physiotherapy etc.

Description of volunteers tasks at the organization

The volunteers' main task will be to:

- participate in the classes and help the staff in everyday routine. They will help changing children's clothes, feeding the children or help them eat their meals, go to the toilet. Volunteers will take part in classes and workshops, group and individual activities with children in various age groups;
- propose their own activities for the group. There is a special kindergarten plan which educators must follow but there is also some space for their own creativity – they can adapt theatre instead of reading to children or exercising their artistic talent preparing materials and scenery for kindergarten plays and seasonal holidays and celebrations of international days;
- suggest educational group activities and/or individual work process for one child, all under supervision of an educator. Volunteers are also involved in preparations of festivities for the occasion of traditional Polish holidays (e.g. short theatre plays for parents);
- learn about different methods of working with children with various disabilities. They will cooperate with specialists in everyday classes or therapies, so they will gain professional knowledge and working methods;
- assist in walks and visits outside of the kindergarten. Even most of the children are not able to move or walk some outdoor activities will be organize ex. walks in the park with wheelchairs, visits in theatres, neighbor kindergartens etc.



Special Kindergarten 245

PIC number: 944042801

Number of volunteers: **1 from participating country, 1 from partner country**

Project duration **1st October 2019 – 27th June 2020**



Description of the organization

The special kindergarten no 245 takes care of visually impaired children from 3 to 6 years of age. There are 40 children with various visual defects in the kindergarten. They are divided into 4 age groups. Apart from the didactic and educational functions the kindergarten also fulfills prophylactic and therapeutic functions. Kindergarten provide oculist treatment for children who have been diagnosed with different visual defects, squint eye or lazy eye. Institution has well-equipped room in which children under professional supervision perform their orthoptic exercise using specialist equipment. Institution also provide professional psychological, logopedic and educational therapy. Apart from regular activities we also organize extra activities, e.g. musical lessons, gymnastic, art, dancing, English classes.

Description of volunteers tasks at the organization

The volunteers' main task will be to:

- assist during the teacher-managed group classes or individual lessons. Volunteers will get specific guidelines and training to prepare them to work with children with disabilities. They will help teachers in conducting workshops and classes for children in different age groups. They will also take part in therapies and professional lessons with experts.
- help kindergarten's staff in daily routine with typical self-care activities, such as personal hygiene, help at eating and dressing, midday nap.
- provide additional activities like presentations of their countries, thematic days, celebrations of holidays, local events for parents.
- prepare ideas how to improve or develop existing activities and conduct them with teachers. Time for playing is the time volunteers are welcome to propose their own activities like handcrafts, musical workshops, reading books. They can implement their own solutions and ideas with acceptance of the teacher.
- Assist during visits and activities outside of the kindergarten like going out to cinemas, theatres, museums etc. Together with children they will play in the garden with playground which belongs to the kindergarten.



Special Kindergarten 213

PIC number: 945041610

Number of volunteers: **1 from participating country, 1 from partner country**

Project duration **1st October 2019 – 27th June 2020**



Description of the organization

Special Kindergarten No 213 in Warsaw is an educational institution for children and youth with disabilities. There are 45 children and adolescents (3-25 years-old) divided into 8 groups in the kindergarten. Most of the pupils have disabilities accompanied by other developmental disorders, e.g. autism, ADHD, behavioral disorders and physical disabilities. The pedagogical team is supported by specialists that lead different therapeutic activities like speech therapy, sensory integration, physiotherapy etc.

Description of volunteers tasks at the organization

The volunteers' main task will be to:

- help in two different groups of children – 1 group of autistic children between 6-10 years old and 1 group for children with physical and mental disabilities. Each group is up to 6 children which creates an opportunity for establishing individual relationship during individual lessons, therapies.
- accompany teachers and experts with special activities like physiotherapy, sensory integration, fairytale integration, language therapies. Take a part in integration and didactic activities in group activities.
- propose own ideas how to develop existing activities or create new ones for children. With teacher's help they will implement new solutions to weekly schedule. They will prepare presentations about their home countries or thematic days/weeks to promote culture of their origins, help with plays for kids devoted to holiday etc.
- assist staff in their activities connected with daily schedule like morning greetings, planning whole day using AAC methods, assisting during the meal or feeding children, going to bathroom.
- occasionally go out with children to theaters, cinemas, museum or visit partner schools institutions. They will assist to the group during activities outside of the kindergarten. Once a year in spring time group of children visits seaside for holidays and volunteers will be asked to join them and help during this camp.



Kindergarten 146 for Children with special diet requirements in Warsaw

PIC number: 913835546

Number of volunteers: **1 from participating country, 1 from partner country**

Project duration **1st October 2019 – 27th June 2020**



Description of the organization

The Kindergarten no. 146 is a public educational centre in the Mokotów district of Warsaw. Kindergarten has been designated to provide for children with special medical dietary needs which is ensured by the in-house dietician. They provide a lot of extra activities for children in very well equipped classrooms or outside and their goal is to ensure that the children are raised in a friendly and supportive environment to become inspired and open-minded young people. There are 4 age groups (3, 4, 5, 6 years old) in the kindergarten.

Description of volunteers tasks at the organization

The volunteers' main task will be to:

- support the teachers in organizing educational activities and preparing materials and activities for special events.
- assist the children in everyday activities and help them with dressing, meals, toilet.
- learn about special dietary requirements for children ,healthy diets and lifestyle.
- present the culture, tradition, cuisine of the country of origin of the volunteer by making presentations prepared together with the teachers from the kindergarten.
- help in the preparation of the annual or specific activities/events for parents and children (e.g. festival of tulips, international day of selected country, grandmother/grandfathers' day, celebration of holidays).
- contribute new ideas and prepare specific exercises for the whole group with a support of the teachers such as musical workshops, handcrafts etc.
- accompany the group, help and support teachers during trips outside the kindergarten (e.g. theatre, zoo).

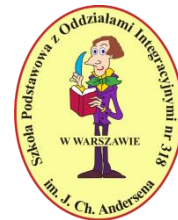


Primary School with integrative classes no 318

PIC number: 909828476

Number of volunteers: **1 from participating country, 1 from partner country**

Project duration **1st October 2019 – 27th June 2020**



Description of the organization

Primary School no 318 is dedicated to children aged 6-14 and focuses on integration of kids with special needs and their emotional and social development. There are special integrative classes that are dedicated to kids with disabilities (autism, Asperger syndrome, physical disabilities, aphasia etc.) who can attend classes alongside other pupils without special needs. To support children with disabilities, school provides extra classes like: sensory integration, social skills training, psychoeducational classes, speech therapy and individual lessons.

Most of the kids from school spend their free time in a day-room, where school provides daily activities including art workshops, reading workshops, integrative and psychoeducational games, physical plays, individual work with kids if it is needed.

Description of volunteers tasks at the organization

The volunteers' main task will be to:

- assist and propose their activities for children (including children with special needs) in the school day-room
- co-organize short art, sport handcraft, music,, movement and/or language activities/workshops for groups of children in classes 0-5
- participate in individual sensory integration sessions, psychoeducation, revalidation, speech therapy to get to know working methods with children with different disabilities
- help pupils with less educational opportunities to prepare for classes and assist them during everyday activities
- participate in organizing special events & in trips outside the school in cinemas, theatres, neighbor kindergarten etc.
- contribute new ideas and prepare specific workshops for different classes with the support of the teacher like games&quizzes, sport activities, workshops about volunteer's country and culture etc.



COORDINATING ORGANIZATION



Polska Fundacja im. Roberta Schumana will coordinate all the volunteers, will be responsible for coordinating the project, financial management etc. Foundation's office is located in Aleje Ujazdowskie 37/5, in the heart of Warsaw.

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